

Academic program students: You must have this form filled out by a university official—a faculty or staff member, not a student—who is running the event.

DEADLINE: You must turn in this form no later than 1 week (7 calendar days) after the date of the event.

Your Name: _____

UCFID: _____

Year: 1st or 2nd

Title of Impact Event: _____

Date of Impact Event: _____

Dear Event Faculty and Staff:

The individual who handed you this form is in the LEAD Scholars Academy. He/she must have proof of attendance at this event in order for it to count towards fulfilling in their requirement of participation in campus events. We would appreciate if you could fill out the section below:

Faculty/Staff Name (print): _____ Department: _____ Phone Number: _____

Faculty/Staff Signature: _____

LSA Use Only: Initial: _____

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